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February 6 2003

- ❖ Principal purpose of meeting: to discuss progress made regarding organization of our planned Spring quarter events, as well as getting together with Associate Dean Dr. Greg Brewster (our former student branch counselor) to have our group photo taken prior to the regular meeting. (The list of discussion items below is not meant to be all-inclusive, and is mainly provided as a rough outline to stimulate discussion.)
- ❖ Spring quarter non-technical event.
 - Erik presented during the January 21 2003 meeting of the IEEE Chicago/Rockford Consultant's Network. Michelle also attended (thank you, Michelle).
 - DePaul IEEE fact sheets, which were provided to all in attendance at the meeting, may be modified for future use.
 - Three individuals in attendance at the meeting are interested in presenting at our event:
 - the owner of Brainchild Evolution, Inc.
 - the ex-owner of Integrated Computer Software, Inc.
 - the owner of B. Miller Engineering.
 - We need to tap other sources of small business owners, such as the DePaul Alumni Association.
 - Michelle has volunteered to cold-call for potential speakers, if need be (thank you, Michelle).
 - Possible specific dates of event? We previously decided to host this event during the second or third week of April.
- ❖ Spring quarter technical event.
 - Progress made on the survey emailed to DePaul IEEE members and recent event attendees; recall that the brief survey asks these individuals what technical subject matter they would most like to see presented at an upcoming Spring quarter event. Todd has volunteered to set up our mailing lists, email the surveys, and summarize results (thank you, Todd).
 - We need to come up with two or three technical subjects (preferably in this meeting) in the case there is a low survey response rate.
 - Once we can narrow down to a specific technical subject, we need to pursue sources of speakers.
 - Possible specific dates of event? We previously decided to host this event during the first or second week of May.
- ❖ IEEE Student Branch Web Site Contest.
 - Submission date of April 1 2003.